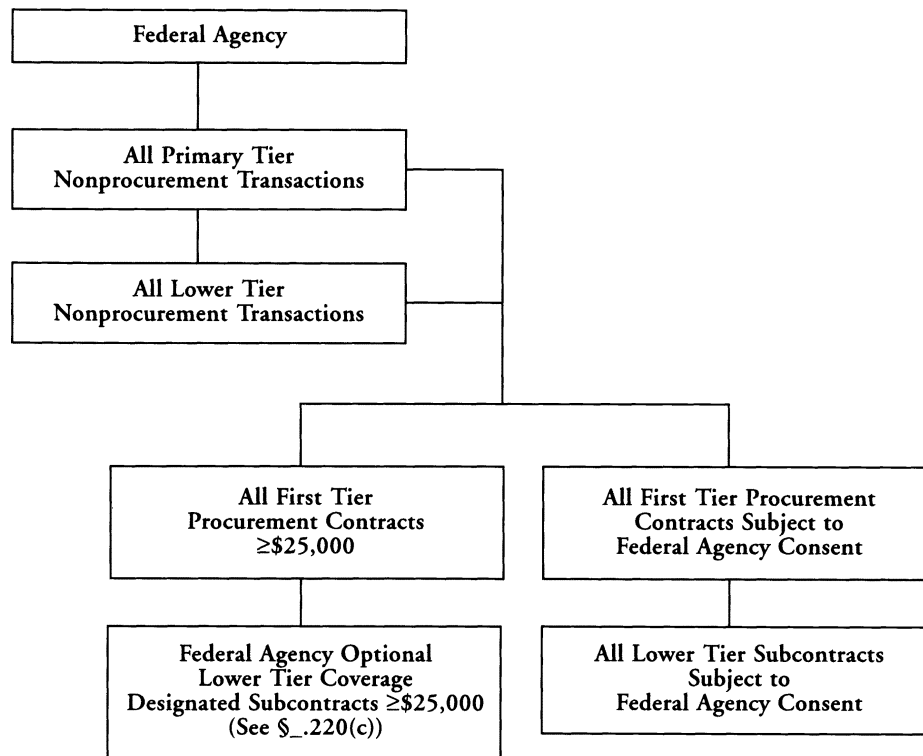


APPENDIX TO PART 67—COVERED TRANSACTIONS

COVERED TRANSACTIONS



PART 68—RULES OF PRACTICE AND PROCEDURE FOR ADMINISTRATIVE HEARINGS BEFORE ADMINISTRATIVE LAW JUDGES IN CASES INVOLVING ALLEGATIONS OF UNLAWFUL EMPLOYMENT OF ALIENS, UNFAIR IMMIGRATION-RELATED EMPLOYMENT PRACTICES, AND DOCUMENT FRAUD

Sec.

68.1 Scope of rules.

68.2 Definitions.

68.3 Service of complaint, notice of hearing, written orders, and decisions.

68.4 Complaints regarding unfair immigration-related employment practices.

68.5 Notice of date, time, and place of hearing.

68.6 Service and filing of documents.

68.7 Form of pleadings.

68.8 Time computations.

68.9 Responsive pleadings—answer.

68.10 Motion to dismiss for failure to state a claim upon which relief can be granted.

68.11 Motions and requests.

68.12 Prehearing statements.

68.13 Conferences.

68.14 Consent findings or dismissal.

68.15 Intervenor in unfair immigration-related employment cases.

68.16 Consolidation of hearings.

68.17 Amicus curiae.

68.18 Discovery—general provisions.

68.19 Written interrogatories to parties.

68.20 Production of documents, things, and inspection of land.

68.21 Admissions.

68.22 Depositions.

68.23 Motion to compel response to discovery; sanctions.

68.24 Use of depositions at hearings.

68.25 Subpoenas.

Department of Justice

§ 68.2

- 68.26 Designation of Administrative Law Judge.
- 68.27 Continuances.
- 68.28 Authority of Administrative Law Judge.
- 68.29 Unavailability of Administrative Law Judge.
- 68.30 Disqualification.
- 68.31 Separation of functions.
- 68.32 Expedition.
- 68.33 Participation of parties and representation.
- 68.34 Legal assistance.
- 68.35 Standards of conduct.
- 68.36 *Ex parte* communications.
- 68.37 Waiver of right to appear and failure to participate or to appear.
- 68.38 Motion for summary decision.
- 68.39 Formal hearings.
- 68.40 Evidence.
- 68.41 Official notice.
- 68.42 In camera and protective orders.
- 68.43 Exhibits.
- 68.44 Records in other proceedings.
- 68.45 Designation of parts of documents.
- 68.46 Authenticity.
- 68.47 Stipulations.
- 68.48 Record of hearings.
- 68.49 Closing the record.
- 68.50 Receipt of documents after hearing.
- 68.51 Restricted access.
- 68.52 Final order of the Administrative Law Judge.
- 68.53 Review of an interlocutory order of an Administrative Law Judge in cases arising under section 274A or 274C.
- 68.54 Administrative review of a final order of an Administrative Law Judge in cases arising under section 274A or 274C.
- 68.55 Referral of cases arising under sections 274A or 274C to the Attorney General for review.
- 68.56 Judicial review of a final agency order in cases arising under section 274A or 274C.
- 68.57 Judicial review of the final agency order of an Administrative Law Judge in cases arising under section 274B.
- 68.58 Filing of the official record.

AUTHORITY: 5 U.S.C. 301, 554; 8 U.S.C. 1103, 1324a, 1324b, and 1324c.

§ 68.1 Scope of rules.

The rules of practice in this part are applicable to adjudicatory proceedings before Administrative Law Judges of the Executive Office for Immigration Review, United States Department of Justice, with regard to unlawful employment cases under section 274A of the INA, unfair immigration-related employment practice cases under section 274B of the INA, and document fraud cases under section 274C of the INA. Such proceedings shall be con-

ducted expeditiously, and the parties shall make every effort at each stage of a proceeding to avoid delay. To the extent that these rules may be inconsistent with a rule of special application as provided by statute, executive order, or regulation, the latter is controlling. The Federal Rules of Civil Procedure may be used as a general guideline in any situation not provided for or controlled by these rules, by the Administrative Procedure Act, or by any other applicable statute, executive order, or regulation.

[Order No. 2203-99, 64 FR 7073, Feb. 12, 1999]

§ 68.2 Definitions.

For purposes of this part:

Adjudicatory proceeding means an administrative judicial-type proceeding, before the Office of the Chief Administrative Hearing Officer, commencing with the filing of a complaint and leading to the formulation of a final agency order;

Administrative Law Judge means an Administrative Law Judge appointed pursuant to the provisions of 5 U.S.C. 3105;

Administrative Procedure Act means those provisions of the Administrative Procedure Act, as codified, which are contained in 5 U.S.C. 551 through 559;

Certification means a formal assertion in writing of the specified fact(s), signed by the person(s) making the certification and thereby attesting to the truth of the content of the writing, except as follows:

(1) *Certified court reporter* means a person who has been deemed by an appropriate body to be qualified to transcribe or record testimony during formal legal proceedings,

(2) *Certified mail* means a form of mail similar to registered mail by which sender may require return receipt from addressee, and

(3) *Certified copy* means a copy of a document or record, signed by the officer to whose custody the original is entrusted, thereby attesting that the copy is a true copy;

Certify means the act of executing a certification;

Chief Administrative Hearing Officer or an official who has been designated to act as the Chief Administrative Hearing Officer, is the official who, under